



**Program - EPIN Training Workshop**  
*Tashkent, Uzbekistan – 28-29 April 2008*

***1<sup>st</sup> day, 28 April 2008***

7.30 – 9.00 *Breakfast (on the first floor of the hotel)*

9.00 – 10.00 *Ms. Renata Anna Jaksa (ICEG European Center)*

- Introduction, meeting of the participants, aims of the event (30-60 minutes)

10.00 – 10.30 *Coffee Break*

10.30 – 11.30 *Ms. Renata Anna Jaksa (ICEG European Center)*

- The role and contribution of researchers to development. Main types of research institutes and the differences among the content of their work: academic research, applied research, policy advice, governmental strategy building, consulting. Different types of research outputs: academic articles, background papers, policy studies, policy analyses, strategy documents. (30 minutes presentation + 30 minutes discussion and exercises)

11.30 – 12.30 *Mr. Karel Janda (Charles University and University of Economics)*

- Writing research papers in economics. Structured process of writing research paper. How to start from literature overview, incorporating local economic knowledge and finally creating the paper in the form usual for western standards of economic research topic (30 minutes presentation + 30 minutes discussion and exercises)

12.30 – 13.30 *Lunch Break*

13.30 – 15.00 *Ms. Renata Anna Jaksa and Mr. Pál Gáspár (ICEG European Center)*

- Basics of scientific writing: literature review, citation and referencing, use of methodology, proper use of English, literature search tools (e.g. Google Scholar, ScienceDirect), proper use of data (30 minutes presentation + 15 minutes discussion and exercises)
- Policy Papers: different types of policy documents. Their main aims and target groups. Structure of the paper. Argumentation, background and presentation of policy options. (30 minutes presentation + 15 minutes discussion and exercises)

15.00 – 15.30 *Coffee Break*

15.30 – 16.30 *Mr. Tamás Borkó (ICEG European Center)*

- Dissemination techniques. Articles in journals. Working papers. Policy papers. Participation at conferences, forums and seminars. Workshops. Books and eBooks. Internet in dissemination (30 minutes presentation + 30 minutes discussion and exercises)

18.30 – 20.30 *Dinner (outside of hotel)*



**2<sup>nd</sup> day, 29 April 2008**

7.30 – 9.00 *Breakfast (on the first floor of the hotel)*

9.00- 10.00 *Ms. Renata Anna Jaksa (ICEG European Center)*

- Proposal writing techniques. Different types of calls (grants vs. tenders). How to structure a proposal? Background. Content of the planned work. Methodology. Budget planning. Division of workload. References. (30 min presentation + 30 min discussion and exercises)

10.00-10.30 *Coffee Break*

10.30-11.30 *Ms. Renata Anna Jaksa and Mr. Pál Gáspár (ICEG European Center)*

- Basic project management techniques. Time-plan. Budget. Division of roles. Tasks according to team members and according to work packages and according to types of tasks. Control and quality assurance. Risk management. (30 min presentation + 30 min discussion and exercises)

11.30-13.00 *Facilitated by the trainers*

- Group work: Discussion of research concepts with mentors, facilitated by the trainers

13.00-14.00 *Lunch Break*

14.00-15.30 *Facilitated by the trainers*

- Group work: Discussion of research concepts with mentors, facilitated by the trainers

15.30-16.00 *Coffee Break*

16.00-17.30 *Mr. Massimiliano Riva (UNDP)*

- Closing discussion on the EPIN, and its main projects. Formulation of future directions, strategy.
- Importance of knowledge sharing, new and potential online tools.

17.30-18.00

- Summary and wrap-up of the workshop

18.30 – 20.30 *Dinner (outside of hotel)*